

Ministry of Education
Business and Finance Division
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Ministère de l'Éducation
Division des opérations et des finances
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2001: B23

MEMORANDUM TO: Directors of Education
Secretaries of School Authorities

FROM: Norbert J. Hartmann
Assistant Deputy Minister
Business and Finance Division

DATE: **December 24, 2001**

SUBJECT: **Eligible Expenses Resulting from Labour Disruption**

Attached is a document entitled "Eligible Expenses Resulting from Labour Disruption", along with the supporting approval form, which is to be used by school boards to determine the amount of strike savings and eligible expenses incurred by boards experiencing a strike or lock-out, effective with the beginning of the 2001-02 school year.

Boards may claim 10% of total savings during the strike as "eligible expenses". However, if total expenses exceed the 10% threshold, boards are required to submit the "Request for Approval" form as soon as practical after the end of the strike or lock-out, but not later than October 15 after the end of the fiscal year. Should expenses related to a strike or lock-out carry over a board's August 31 year end, costs are to be estimated and a revised approval will be issued upon completion of the process.

For further clarification, please contact the Ministry Finance Officer assigned to your board.

Original Signed by

Norbert J. Hartmann

Attachments

cc: Superintendents of Business